

# CLEARPATH

ClearPath | 518 C Street NE, Suite 300 | Washington, DC | 20002

**Organization:** ClearPath, Inc.  
**Position Title:** Congressional Policy Fellow  
**Location:** Washington, DC

## Organization Overview

ClearPath's mission is to develop and advance conservative policies to address climate change by accelerating clean energy innovation. To advance that mission, we develop cutting-edge policy and messaging, educate policymakers, and collaborate with academics and industry. Started in 2014 by entrepreneur Jay Faison, ClearPath engages in the direct education of policy makers within the White House, Congress, Executive Agencies, and regulators like the NRC and FERC.

ClearPath team members believe in small government, free markets, and American entrepreneurship. Those principles form the basis for how the team analyzes proposed clean energy and climate policy.

## Job Summary

ClearPath is looking to sponsor a Congressional Policy Fellow. Specifically an individual mid-career interested in an educational opportunity to work temporarily in the United States Senate. In this role you will be expected to pursue educational opportunities to broaden your portfolio and capabilities.

This position works collaboratively on a diverse set of clean energy technologies. The Fellow will collect and assess data, contribute to written products such as policy briefs and research papers, build relationships with private sector and academic partners to inform policy analysis, and participate in federal policy maker education.

This is a temporary one-year fellowship. Based on performance and operational openings, fellows may be considered for continued employment within ClearPath or within our network of stakeholders past one year, if mutually agreeable.

## Job Description

- Conduct research and analyses of policy and industry trends for diverse portfolio
- Responsibilities may include responding to constituent mail, attending constituent meetings, conducting research, drafting memos and tracking legislation
- Produce research insights and written products pertaining to ongoing clean energy legislative, regulatory and innovation activities across the federal government
- Track federal clean energy programs, such the RD&D programs at the Department of Energy and U.S. national laboratories, and make recommendations to improve their impact
- Prioritize, execute and raise the visibility of policy agenda. This includes identifying the "white space" and leveraging it as an opportunity for growth

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- Exhibit superb critical thinking and problem-solving skills; s/he will have a proven ability to grasp “big picture” concepts as well as granular complexities
- Communicate complex ideas clearly, simply and convincingly, internally and externally to both technical and non-technical audiences
- Attract and cultivate collaborative relationships with key stakeholders

## Candidate requirements

### Qualifications

- College degree required
- 3+ years of experience in a highly related field (policy portfolio on Capitol Hill or in an Administration; project development, etc.)
- Strong writing and analytical skills
- Prior exposure to hill preferred
- Individual must be knowledgeable of current policy issues, and have a thorough understanding of the legislative process
- Ties and knowledge to Western US states strongly preferred
- A professional and personal commitment to ClearPath’s mission and values

### Compensation & Benefits

- Competitive salary commensurate with experience
- Comprehensive health, dental, life, disability insurance and 403(b) plan, which is similar to a 401(k)

**Please send resume and letter of interest to [careers@clearpath.org](mailto:careers@clearpath.org)**

*At ClearPath, we value a diverse and inclusive workforce. We believe our team is the key to making an impact and fulfilling our mission. ClearPath is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.*